

2026 Education Scholarship Application

SITE Canada 2026 Education Scholarship

SITE Canada is offering members the opportunity to win one of three educational scholarships to attend the SITE Global Conference, taking place from February 12–15, 2026, in Abu Dhabi, the capital of the United Arab Emirates. Each scholarship, valued at \$5,000 CAD, will be awarded to a successful SITE Canada member to help cover expenses related to attending the conference.

Scholarship Specifics, Eligibility and Requirements for Submission

- Three (3) scholarships of \$5,000 CAD each are available for up to three (3) qualified SITE Canada members to attend the 2026 SITE Global Conference. One of the three scholarships will be awarded to a Young Leader SITE Canada member—an industry professional aged 35 years or younger with less than five (5) years of experience in incentive travel.
- Must be a member in good standing of the SITE Canada Chapter. Please note, members from any discipline (suppliers or buyers) are eligible.
- The scholarship money is to be applied to costs associated directly with attending the conference: specifically, airfare, registration fees, accommodation, meals during the conference that are not included in the program (excluding alcohol), airport transfers, or airport parking charges.
- Original receipts are required for reimbursement to a maximum of \$5,000 CAD per recipient.
- The scholarship will not cover all costs for the conference; the recipient will be expected to cover the cost differential.
- Answers from your application can be substantiated by documentation, such as copies of articles written, speaking engagements, committee participation, and any other relevant materials to support your application.
- Supporting documentation and submission details should cover the last four years only.
- The scholarship is non-transferable.
- The selected candidate is expected to attend all sessions and activities during the conference.
- A written report must be submitted to the SITE Canada office within 30 days of the conference. This report will be printed in SITE Canada's newsletter and/or on the SITE Canada website.
- The deadline for submission is 5:00 PM EST on Friday, November 28, 2025. Submissions received after this date will not be considered. Scholarship applications should be sent via email to office@sitecanada.org.

- Submissions will be reviewed by a SITE member panel from three global chapters.
- Preference will be given to applicants who have not received a scholarship award in the past two years.
- Any questions regarding the scholarships or the application process should be directed to the SITE Canada office.
- All candidates, including successful applicants, will be informed of the committee's decision no later than December 12, 2025.
- The SITE Canada office must be notified, in writing, no later than one month before the conference if you are unable to travel. Any costs related to cancellation will be the sole responsibility of the recipient. Consequently, trip cancellation insurance is highly recommended.
- Please note: Failure to comply with any of the above may result in non-payment of scholarship funds to the winner.

Education Scholarship Evaluation Criteria

Reminder - Credit for points is only given for activities completed during the past four years unless otherwise specified.

- SECTION 1 – SITE Canada Member (Maximum 25 points / 40 points for Young Leader submission):
 - Submit an essay of 750–1,000 words detailing the following:
 - a. How your SITE membership has benefited you.
 - b. Why you wish to attend the conference, and how you believe you can share your experience to benefit other SITE Canada members.
 - c. How attending will support your future professional goals.
- SECTION 2 – International Volunteerism (Maximum 10 points): SITE International committee involvement (5 points per year). ***This section is not required for Young Leader submission.***
- SECTION 3 – Volunteerism with SITE Canada (Maximum 25 points): Include detailed descriptions of volunteer activities, committees, and time commitments. Board involvement may earn up to ten points per year. Industry volunteerism outside of SITE Canada will be considered for Young Leader submissions.
- SECTION 4 – Education (Maximum 20 points / 6 points for Young Leader submission): Attendance at SITE Canada events and international conferences earns two points per event. Event-related certifications may earn up to 1 point.
- SECTION 5 – Publications/Speaking Engagements (Maximum 10 points / 4 points for Young Leader submission): Articles in industry publications and public speaking engagements at relevant events earn 2 points each.

- SECTION 6 – Recruitment (Maximum 10 points): Recruitment of new SITE Canada members in the past two years earns 2 points each. ***This section is not required for Young Leader submission.***

Total Points = 100 (75 for Young Leader Submission)

Education Scholarship Application

As a member in good standing with the SITE Canada Chapter, I wish to apply for the 2026 SITE Canada Education Scholarship to attend the SITE Global Conference in Abu Dhabi, February 12–15, 2026. Enclosed with this application form are my submission and all supporting documentation.

Name:

Company:

Address:

City:

Province:

Postal Code:

Telephone:

Email:

SITE Membership Number:

Date Joined SITE:

Position and Description of Current Job Duties:

Years in Present Position:

Years in Profession:

Have you received a SITE Scholarship in the past? Yes No

If yes, please provide dates and details:

Is there anything else you would like the committee to know in considering your application? If so, please explain:

DEADLINE FOR SUBMISSION: 5:00 PM EST, FRIDAY, NOVEMBER 28, 2025